

## Minutes of Executive Committee Meeting

at Much Wenlock, on 5th January 2026

Present: Michael Theobalds, Glynn Emery, Neil Lloyd, Bill Hague, Jane Hague, Alison Richards (chair), David Foster, Jean Buswell, Linda Davies, and Elaine Nester.

Action

- 1 **Chairman's Introduction/Apologies.**  
Apologies from Christina Gore, Ian Cohen and Jo Cohen. Thank you to Jean for hosting.
- 2 **Minutes of Last Meeting**  
Thank you Jane for the minutes. They were approved and accepted.
- 3 **Matters Arising**  
3.Email to Frances Van Mook – Bob has been informed and will let us know. Michael to pursue. MT  
6. Michael to enquire about 3<sup>rd</sup> History Group progress. MT  
9.Glynn reported that he can get a hand -held mic for £69. We agreed he should go ahead. GE
- 4 **Membership report**  
Two new members, and expecting 4 more ( 3 - History Group, 1- Bridge Group), bringing total to about 260.
- 5 **Finance report**  
CLA licence is now paid. Glynn to request that Third Age Trust sends a reminder for this payment. GE  
Year closed with a deficit of about £260 as budgeted.
- 6 **Groups**  
Film Review Group. Alison to try to re-invigorate in the next few weeks. AR  
Play Reading Group has now ended. Details to be removed from website and Beacon. NL  
Art History Group No leader has come forward.
- 7 **Communications and Website**  
Advertisements and editorials in local publications: Under the Wrekin, Village Life and Broseley Quarterly, were considered and will be decided subject to the new marketing plan. ( Item 10 below).  
Website :  
Viewings over December were low as expected, reflecting the Groups that use it actively, i.e. the Ukulele Group.  
Homepage needs updating with new photos and changes to the admin page need to be made. Thanks to Neil for his work. NL
- 8 **Review of last meeting- December**  
About 40 attended along with 12 handbell ringers. The group raised £88 in voluntary contributions for Severn Hospice.
- 9 **Next meeting on 14<sup>th</sup> January**  
Jack Dent asks for £80, and has been asked for BACS details. He does not need any equipment, he has been asked to wear the head mic. Chairs to be in landscape format. Alison to introduce and Jean to thank. MT  
AR, JB

- 10      **Marketing Plan**  
 Elaine summarised that : EN  
 Generally our numbers are good. Our target is to increase them by 10% which will mean 14% of the over 65 age group.  
 Reason: to replace loss,  
                  to increase diversity in the interest groups,  
                  to encourage participation in the running of our u3a.  
 Nb. If our income does go over £5000 a year, we will need to register as a charity but this is not onerous.  
 Strategies: reduce negative perception of the u3a  
                  collaborate with other local u3as  
                  encourage membership of more than one u3a  
                  renew collateral regularly ..though currently this is good  
                  use social media  
                  talk to people in the workplace prior to retirement  
                  guidance to encourage group leaders/co-ordinators  
 A marketing sub-committee was suggested... Elaine, Alison, Neil and Glynn volunteered.  
 We agreed to pay for Village Life again this year.
- 11      **Preparation for AGM**  
 Glynn to contact Heather Sower to examine the accounts. GE  
 Some of our officers ( Chair, Vice chair, Treasurer) are approaching the limits set in our Constitution for time in office. Alison will research the constitutions of other u3as with a view to simplify ours to clarify the position and make it more flexible. AR  
  
 Procedure: Nominations for Officers and Committee members must be to Jane as Secretary by 11<sup>th</sup> February i.e. 28 days before the AGM on 11<sup>th</sup> March. All AR  
                  Jane to bring spare copies to the next Committee meeting. JH  
                  The membership must be informed by 18<sup>th</sup> February i.e. 21 days in advance. Alison to send Jane the email/ letter to be sent.  
 N.b. We need 39 members to be present at the AGM to be quorate.
- 12      **New Membership Year**  
 Starts on 1<sup>st</sup> February. Alison to send a reminder email describing the benefits of the u3a, to Jane to send out to members this month. AR, JH
- 13      **Shropshire Network**  
 Wants to celebrate 30<sup>th</sup> Anniversary year on 10<sup>th</sup> June. They ask for 2 representatives from each u3a to attend. Unfortunately this coincides with our June meeting. Any volunteers??
- 14      **Date of next Executive Committee meeting**  
 2<sup>nd</sup> February, 10 am at Oaklands, Harley.
- 15      **AOB**  
 Max Keen is booked for 14<sup>th</sup> April 2027... the only date available that year!
- Meeting closed at 11.40am**