

Minutes of Executive Committee Meeting

at Harley, on 1st September 2025

Present: Michael Theobalds, Glynn Emery, Neil Lloyd, Jean Buswell, Bill Hague, Jane Hague, Ian Cohen, Jo Cohen, Alison Richards (chair), David Foster, Christina Gore

Action

- 1 **Chairman's Introduction/Apologies.**
Apologies from Linda Davies.
Thank you to Jean for hosting, Jane for the Minutes
- 2 **Minutes of Last Meeting**
Approved and accepted.
- 3 **Matters Arising**
Groups : Italian 1 and leader Andy Jackson have not yet been removed from Beacon NL
Creative Writing 2 has now got the correct leader on Beacon.
- 4 **Membership report**
248 members. 8 have resigned. 6 have not replied at all and are now lapsed.
We are 27 members up on last September's figures.
Thanks to Michael and Glynn with persisting to get the membership 'ship-shape'.
We can now do the Membership data audit to check data held is accurate. Neil to NL
send out appropriate email with individualised data regarding address and contact details.
We can also now apply to the Beacon help desk to get our membership year adjusted NL
to run from 1st February until 31st January. Neil to make the contact.
- 5 **Finance report**
Total income from membership is £72 less than last year at this time. We are approximately on Budget. We are up to date on all payments, and only the speaker costs and Priory Hall to go out, and petty cash to pay in.
Glynn is going to ask Barclays Bank whether it is necessary for a second person to authorise all BACS payments if the second signatory views the statements on a regular basis. GE
- 6 **Groups**
Mary Brotherstone is no longer in the Play Reading Group. Jo to correct on Beacon. JC
Group Audit : Jo can do this now, sending a list of group members to each Group JC
Leader to check membership held is correct.
- 7 **Communications**
Broseley Quarterly has the editorial and the advert in this month. We agreed not to commit to further adverts until we know that this has been effective in attracting new interest and/or members.
Peter Tyler has posted the advert on a Broseley facebook page.
David Kelly has volunteered to put up posters. Alison to communicate with him. Jane AR
will email the poster to Alison.

Website

There was more activity in August than previously. Ukulele, Guitar and Walking groups were popular as expected, more interest in Membership, and Joining, and a large spike on 28th August that is unexplained at present.

The details of the next three talks are posted. The 20th September event can now be posted, and the November 'bring a friend'.

NL

8 Next monthly meeting on 10th September

Jess Boyden-Juckes will be talking about the Chinook Helicopter. She needs a donation cheque of £70. She needs a screen, and the room set in portrait format. Intro including housekeeping: Alison; vote of thanks and request regarding chairs : Alison.

MT

AR

Priory Hall have changed their ruling, and now the 30 minutes before and the 30 minutes after the booked time must be strictly adhered to. Charges have increased a little.

9 September 20th

Cancellation protocol for poor weather: Alison will decide at 9.30 am and email the Committee. Glynn will tell the Guitar group. Event is due to run from 10.30 to 12.30. Most Group leaders have been unable to attend. Some do not wish to promote a group that is currently full.

AR

Jo will contact the Art group leader regarding display.

JC

One table is booked. Michael to go in early to retrieve it from under the Guildhall.

MT

Others to arrive at 10.15 am. Alison to bring book marks, and tablet, and to ask Linda W if she has the laminated photos. Can a new banner be bought from the 3rd Age Trust website.?

AR

10 New Policy Book

Alison proposed that the new Policy Book be formally approved and posted on the website. All voted in favour. Neil to post it.

NL

Thanks to Neil for all the work he has done on this.

15 Date of next Executive Committee meeting

29th September 10 am. Alison to ask if Linda can host.

AR

AOB

- Apologies have been given to Robert Elliott whose membership payment had not been recorded though it had been made.
- Vice chair election: Alison collected last few opinions to decide our vote.
- Neil is proposing another beginners Melodic Ukulele short course to prepare players for the Melodic Ukulele group. He will send out an email in a few days.
- We are still looking for a new committee member especially as the Chair is soon to become vacant. Michael to approach Paul Seedhouse and Tony Pinches.

NL

MT

Meeting closed at 11.20 am