u3a Much Wenlock, Broseley & District

Minutes of the Executive Committee Meeting held at Birchmeadow Centre, on Monday, 3 February 2025

Present: Alison Richards (Chair), Jean Buswell, Ian Cohen, Linda Davies, Glynn Emery, David Foster, Christina Gore, Jane Hague, Neil Lloyd, Michael Theobalds, Linda Wallace

1	**Chairman's Introduction/ Apologies for Absence** The Chair welcomed everyone to the meeting. Apologies were received from Jo Cohen and Bill Hague	
2	**Minutes of the Last Meeting** The Chair thanked Jane for producing the minutes, which were accepted as a true record.	
3	**Matters Arising** 4.2/4.3 Michael reported membership queries had been resolved. 5.3 Glynn reported that Heather Sower has completed the audit and is willing to undertake the audit for the next financial year. 10.2 Alison, Glynn, Neil and Michael to meet on 5th February to discuss membership process 11 Jean confirmed that the Speaker for March was aware of the AGM on that date. She also confirmed her email adddress. 12 Alison and Neil have reviewed the Policy Book, but would hold off finalising this until after the AGM.	**AR/GE** **AR/NL**
4	**Membership Report** Michael reported there are 249 members. This includes 12 new members. A further 4 have joined the new History Group, who have yet to complete their membership forms. He will add their details to the system once information is received.	**MT**
5	**Finance** (covered later in the meeting with Budget for 2025)	
6	**Groups** Linda reported that there were 12 people interested in a new Bridge Group. Carol Fenwick and Terry Frost have shown interest in leading this Group. Jane has sent an email to Carol and Terry with the names of interested people Linda has also sent an email and offered to help in contacting these people. No reply has been received and Linda will contact Carol and Terry again. Michael held a meeting for the new History Group on 13 January. There are 28 people interested in this Group and it will be divided into 3 separate groups, concentrating on different topics. These groups will meet on a Monday afternoon. Michael has a short waiting list. After discussion it was agreed that Jane would send out a notice to see if other members would be interested in a 4th group meeting on an alternative day of the week. It was agreed to take the Wine Group off the web site.	**LW** **JH** **NL**
7	**Communications** Jane to send out confirmation date of the 12 March meeting, as this had been printed wrong on the bookmark. Neil has produced a usage graph for the last 3 months of the web statistics. It was agreed that this was very useful, and it showed 258 visitors to the web. It was agreed that this probably related to the increase of membership, especially with the new History Group.	**JH** **NL**

	Glynn queried the two publications we use to advertise u3a. It was agreed that Alison would investigate Brosley publications which could be utilised for promoting u3a.	**AR**
8	**Review of Last Meeting – January** 49 members attended the entertaining talk by Dilwyn Scott.	
9	**Next Meeting – 12 February** Jenny Lack will talk about the Brooke Horse and Donkey Charity. She will arrive at 1.30pm and bring her own equipment, but needs a table for her laptop and screen. She will not be using a microphone. She has asked for a donation, and it was agreed that this would be £60. Chairs will be in portrait style. Christina to introduce and Jean to give vote of thanks.	**CG** **JB**
	March meeting – Jean reported that Natalie Cumming would be talking about the violin that was used when captured during the war. This violin was repaired by the TV programme the Repair Shop. Jean to send this link to Alison to ensure it can be shown during the talk in March.	**JB** **AR**
10	**Preparation for AGM, including election of officers** Alison is preparing for the presentation at the AGM. Forms have been submitted to Jane for the election of officers. It was agreed that the following appointments would be submitted at the AGM Alison Richards – Chair Neil Lloyd – Vice Chair Jane Hague – Secretary Glynn Emery - Treasurer	**AR** **NL** **MT** **JH**
	Linda is resigning from the committee, and Alison thanked Linda for 9 years on the committee, undertaking various roles, including Chair, Vice Chair and Groups Co-ordinator. A discussion took place about the replacement of Second Signatory with Barclays and Groups Co-ordinator.	
11	**Budget for 2025** Glynn showed a presentation for the 2024 Financial Statement Summary which showed a healthy closing position, but had a deficit of £200 Glynn also showed the 2025 Budget which showed a deficit of circa £900. A discussion took place about the increased payments, including u3a UK fees for Siteworks and TAM. Publicity, euipment and events was also discussed. Following the discussion it was agreed that Glynn would revise the budget for the AGM, targeting a deficit of around £500 by tightening up on discretionary spend.	**GE**
12	**Proposals for Membership Subscriptions** Glynn presented 2 slides - a Review of other u3a Fee Structures and also Membership Fee Options. After a robust discussion about future fees, two proposals were put to the committee: A – increasing fees to £20 single and £38 joint membership B – increasing fees to £18 single and £34 joint membership Proposal B was agreed on by 10 votes to 1.	
	It was agreed that Alison would revise the Notice for the AGM and Proposals for Changes to Membership Year and Subscriptions. Jane to email members and post on the website.	**AR** **JH**
13	**Date of next meeting** 3 March 2025, at 10 am in Harley	
14	**Any Other Business** Next month, agenda to include monthly attendance recording.	